INTERNATIONAL BAR ASSOCIATION
Internship International Criminal Court (ICC) Monitoring and Outreach Programme

MAIN FUNCTION: Assist the IBA Representatives in The Hague in the implementation of the IBA ICC Monitoring and Outreach Programme

START DATE: 28 June 2010
DURATION: 4 months
LOCATION: The Hague, Netherlands

The International Bar Association (IBA) is a global federation of lawyers, Law Societies and Bar Associations which works to influence the development of international law reform and shape the future of the legal profession. Its 197 Membership Organisations and 40,000 individual members cover all continents. In 2005, the IBA implemented a programme to monitor the work and proceedings of the International Criminal Court (ICC) and promote debate on the ICC among lawyers in different jurisdictions across the globe.

The IBA is currently seeking a highly-motivated individual to assist as an intern in the implementation of the monitoring and outreach components of the programme. The position is based in The Hague, the Netherlands. This programme is highly visible and involves consultations with senior officials at the ICC, members of civil society and the diplomatic community. The intern will be expected to take on a high level of responsibility and be involved in the future development of the programme. This internship will provide an opportunity to work with a major international legal organisation in the evolving field of international criminal law and procedure.

Main Responsibilities:
Research and writing: assisting with research and collection of information for IBA monitoring and outreach reports; summarising and analysing ICC decisions and relevant jurisprudence from national and international proceedings; preparing briefing notes for consultations; collecting information on ICC outreach activities.

Organising and attending key events: attending the Court to monitor proceedings as required; attending diplomatic briefings; assisting with the preparation and organisation of seminars and workshops on ICC related matters; liaising and coordinating activities with other organisations.

Assist with routine office administration as required.

Knowledge, Skills and Experience:
• Advanced studies in law specialising in international criminal, humanitarian and/or human rights
• Excellent research, writing and analysis skills
• Excellent interpersonal oral and written communication skills
• Familiarity with computers and computer-based research
• Ability to work with minimal supervision
• Integrity and professional discretion in handling confidential matters
• Interest and/or experience in international affairs, especially in Africa
• Fluency in French a strong asset
• Experience in organising workshops and/or seminars, an advantage
• Prior intern experience at the ICC or at other international or hybrid criminal tribunals/courts an advantage.
• Experience drafting press releases or dealing with the media would be useful

The position is not remunerated and interns will only be reimbursed for work-related travel expenses.

Further information about the programme and its reports can be found on the IBA’s website at:

APPLICATION PROCESS
To apply, please send a cover letter, Curriculum Vitae, names of two referees and a writing sample of no more than two pages via email to Lorraine Smith (IBA Programme Manager (ICC)), lorraine.smith@int-bar.org by 4 June 2010.
Indicate ‘IBA Internship’ as the subject of your email.

IBA/ICC Monitoring and Outreach Programme
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